*<Insert Building Consent Authority logo/header>*

**COMPLIANCE SCHEDULE**

Issued under s102 of the Building Act 2004

|  |  |  |  |
| --- | --- | --- | --- |
| **Compliance schedule number** | *<enter number>* | **Anniversary date** | *<enter date>* |

*<insert picture>*

*<insert picture> <insert picture>*

**Contents**

[General building information](#General_building_information) 1

[SS 1 Automatic systems for fire suppression](#SS1_Automaticsystemsforfiresuppress) 3

[SS 2 Automatic or manual emergency warning systems for fire or other dangers](#SS2_Automaticormanualemergency) 5

[SS 3/1 Automatic doors](#SS31_Automaticdoors) 7

[SS 4 Emergency lighting systems](#SS4_Emergencylightingsystems) 9

[SS 7 Automatic back-flow preventers connected to a potable water supply](#SS7_Automaticbackflowpreventers) 11

[SS 8/1 Passenger-carrying lifts](#SS81_Passengercarryinglifts) 13

[SS 9 Mechanical ventilation or air conditioning systems](#SS9_Mechanicalventilationorair) 15

[SS 12/2 FM radio frequency systems & infra-red beam transmission systems](#SS122_FMradiofrequencysystemsinf) 17

[SS 13/1 Mechanical smoke control](#SS131_Mechanicalsmokecontrol) 19

[SS 14/2 Signs relating to a system or feature specified in any of clauses 1 to 13](#SS142_Signsrelatingtoasystem) 21

[SS 15/2 Final exits](#SS152_Finalexits) 23

[SS 15/3 Fire separations](#SS153_Fireseparations) 25

[SS 15/4 Signs for communicating information intended to facilitate evacuation](#SS154_Signsforcommunicating) 28

[Appendices/attachments](#Appendices_attachments) 30

**General building information**

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| --- | --- | --- | --- |
| **The owner** | | | |
| **Name of owner** |  | | |
| **Contact person** |  | | |
| **Mailing address** |  | | |
| **Street address/registered office** |  | | |
| **Phone number** |  | **Mobile** |  |
| **E-mail address** |  | **Website** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Street address of building** | |  | | |
| **Legal description of land** | |  | | |
| **Building name** | |  | | |
| **Location of building within site/block number** | | *<insert picture>*  Description: | | |
| **Levels or unit numbers** | |  | | |
| **Year of first construction** | |  | | |
| **Intended life of the building** | |  | | |
| **Highest fire hazard category** | |  | | |
| **Risk group(s)** | |  | | |
| **Compliance schedule is kept at:** | |  | | |
| **Building use & occupancy (current lawfully established use)** | | | | |
| **Level** | **Classified use from NZBC A1 (plus description)** | | **Use**  **(NZBRegs 2005 Schedule 2)** | **Occupancy load** |
|  |  | |  |  |
|  |  | |  |  |
|  |  | |  |  |
|  | | | | **XXX Total** |

|  |  |
| --- | --- |
| **Specified systems contained in this compliance schedule** | |
| **SS 1** | Automatic systems for fire suppression |
| **SS 2** | Automatic or manual emergency warning systems for fire or other dangers |
| **SS 3** Electromagnetic or automatic doors or windows | |
| **SS 3/1** | Automatic doors |
| **SS 4** | Emergency lighting systems |
| **SS 7** | Automatic back-flow preventers connected to a potable water supply |
| **SS 8** Lifts, escalators, travelators or other systems for moving people or goods within buildings | |
| **SS 8/1** | Passenger-carrying lifts |
| **SS 9** | Mechanical ventilation or air conditioning systems |
| **SS 12** Audio loops or other assistive listening systems | |
| **SS 12/2** | FM radio frequency systems & infra-red beam transmission systems |
| **SS 13** Smoke control systems | |
| **SS 13/1** | Mechanical smoke control |
| **SS 14** Emergency power systems for, or signs relating to, a system or feature specified for any of the above systems or features | |
| **SS 14/2** | Signs relating to a system or feature specified in any of clauses 1 to 13 |
| **SS 15** Any or all of the following features, so long as: they form part of a building’s means of escape from fire; those means also contain any or all of the systems or features specified in clauses 1-6, 9 and 13 | |
| **SS 15/2** | Final exits (as defined by clause A2 of the Building Code) |
| **SS 15/3** | Fire separations (as so defined) |
| **SS 15/4** | Signs for communicating information intended to facilitate evacuation |

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| **Version control** | | |
| **Version #** | **Notes or changes** | **Date** |
| Version 0 | Original building consent (number # refers) |  |
| Version 1 |  |  |
| Version 2 |  |  |

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| SS 1 Automatic systems for fire suppression | | | | | |
| **Description (incl type)** |  | | | | |
| **Specified system photo/s** |  | | | | |
| **Make** (if known) |  | | **Installation Date** | |  |
|  | |
| **Model** (if known) |  | |  | | |
| **Location/s** |  | | | | |
| **Performance standard** |  | | | | |
| **Inspection procedures** |  | | | | |
| **Inspection frequencies** | Weekly | Monthly | Quarterly | Annually | |
| **Inspection personnel** | IQP | IQP | IQP | IQP | |
| **Maintenance procedures** |  | | | | |
| **System interfacing** |  | | | | |
| **Reporting procedures** |  | | | | |
| **Signage** |  | | | | |
| **Comments/notes** |  | | | | |

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| SS 2 Automatic or manual emergency warning systems for fire or other dangers | | | | |
| **Description (incl type)** |  | | | |
| **Specified system photo/s** |  | | | |
| **Make** (if known) | [*brand name & series* *number*] | **Installation date** | |  |
| **Model** (if known) | [*model number*] | | | |
| **Location/s** |  | | | |
| **Performance standard** |  | | | |
| **Inspection procedures** |  | | | |
| **Inspection frequencies** | Monthly | | Annually | |
| **Inspection personnel** | IQP | | IQP | |
| **Maintenance procedures** |  | | | |
| **System interfacing** |  | | | |
| **Reporting procedures** |  | | | |
| **Signage** |  | | | |
| **Comments/notes** |  | | | |

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| SS 3/1 Automatic doors | | | | | |
| **Description (incl type)** |  | | | | |
| **Specified system photo/s** |  | | | | |
| **Make** (if known) | [*manufacturer*] | | **Installation date** | |  |
| **Models** (if known) | [*model number*] | | | | |
| **Location/s** |  | | | | |
| **Performance standard** |  | | | | |
| **Inspection procedures** |  | | | | |
| **Inspection frequencies** | Daily  (when in use) | Monthly | | Annually | |
| **Inspection personnel** | Owner or Agent | Owner or Agent | | IQP | |
| **Maintenance procedures** |  | | | | |
| **System interfacing** |  | | | | |
| **Reporting procedures** |  | | | | |
| **Signage** |  | | | | |
| **Comments/notes** |  | | | | |

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| SS 4 Emergency lighting systems | | | | | | |
| **Description (incl type)** |  | | | | | |
| **Specified system photo/s** |  | | | | | |
| **Make** (if known) | [*brand name*] | | **Installation date** | | |  |
| [*brand name*] | |
| [*brand name*] | |
| **Models** (if known) | [*model name*] | [*model name*] | | | [*model name*] | |
| **Location** |  |  | | |  | |
| Refer to attached plans | | | | | |
| **Performance standard** |  | | | | | |
| **Inspection procedures** |  | | | | | |
| **Inspection frequencies** | Six Monthly | | | Annually | | |
| **Inspection personnel** | IQP | | | IQP | | |
| **Maintenance procedures** |  | | | | | |
| **System interfacing** |  | | | | | |
| **Reporting procedures** |  | | | | | |
| **Signage** |  | | | | | |
| **Comments/notes** |  | | | | | |

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| SS 7 Automatic back-flow preventers connected to a potable water supply | | | |
| **Description (incl type)** |  | | |
| **Specified system photo/s** |  | | |
| **Make** (if known) | [*manufacturer name*] | **Installation date** |  |
| **Models** (if known) | [*model name*] | | |
| **Location** |  | | |
| **Performance standard** |  | | |
| **Inspection procedures** |  | | |
| **Inspection frequencies** | Annually | | |
| **Inspection personnel** | IQP | | |
| **Maintenance procedures** |  | | |
| **System interfacing** |  | | |
| **Reporting procedures** |  | | |
| **Signage** |  | | |
| **Comments/notes** |  | | |

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| --- | --- | --- | --- |
| SS 8/1 Passenger-carrying lifts | | | |
| **Description (incl type)** |  | | |
| **Specified system photo/s** |  | | |
| **Make** (if known) | [*manufacturer name*] | **Installation date** |  |
| **Models** (if known) | [*model name*] | | |
| **Location** |  | | |
| **Performance standard** |  | | |
| **Inspection procedures** |  | | |
| **Inspection frequencies** | Annually | | |
| **Inspection personnel** | IQP | | |
| **Maintenance procedures** |  | | |
| **System interfacing** |  | | |
| **Reporting procedures** |  | | |
| **Signage** |  | | |
| **Comments/notes** |  | | |

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| SS 9 Mechanical ventilation or air conditioning systems | | | | |
| **Description (incl type)** |  | | | |
| **Specified system photo/s** |  | | | |
| **Make** (if known) | [*manufacturer name*] | | **Installation date** |  |
| [*manufacturer name*] | |
| [*manufacturer name*] | |
| **Model** (if known) |  |  |  | |
| **Location** |  |  |  | |
| **Performance standard** |  | | | |
|  | | | |
| **Inspection procedures** |  | | | |
|  | | | |
| **Inspection frequencies** | Monthly | Quarterly | Annually | |
| **Inspection personnel** | IQP | IQP | IQP | |
| **Maintenance procedures** |  | | | |
|  | | | |
| **System interfacing** |  | | | |
| **Reporting procedures** |  | | | |
| **Signage** |  | | | |
| **Comments/notes** |  | | | |

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| SS 12/2 FM radio frequency systems & infra-red beam transmission systems | | | | |
| **Description (incl type)** |  | | | |
| **Specified system photo/s** |  | | | |
| **Make** (if known) |  | **Installation date** | |  |
| **Models** (if known) | [*model name*] | | | |
| **Location** |  | | | |
| **Performance standard** |  | | | |
| **Inspection procedures** |  | | | |
| **Inspection frequencies** | Six Monthly | | Annually | |
| **Inspection personnel** | IQP | | IQP | |
| **Maintenance procedures** |  | | | |
| **System interfacing** |  | | | |
| **Reporting procedures** |  | | | |
| **Signage** |  | | | |
| **Comments/notes** |  | | | |

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| SS 13/1 Mechanical smoke control | | | | |
| **Description (incl type)** |  | | | |
| **Specified system photo/s** |  | | | |
| **Make** (if known) | [*manufacturer name*] | **Installation date** | |  |
| **Model** (if known) | [*brand name*] | | | |
| **Location** |  | | | |
| **Performance standard** |  | | | |
| **Inspection procedures** |  | | | |
| **Inspection frequencies** | Six Monthly | | Annually | |
| **Inspection personnel** | IQP | | IQP | |
| **Maintenance procedures** |  | | | |
| **System interfacing** |  | | | |
| **Reporting procedures** |  | | | |
| **Signage** |  | | | |
| **Comments/notes** |  | | | |

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| SS 14/2 Signs relating to a system or feature specified in any of clauses 1 to 13 | | | | | | | |
| **Description (incl type)** |  | | | | | | |
| **Specified system photo/s** |  | | | | | | |
| **Make** (if known) | [*manufacturer name*] | | | **Installation date** | |  | |
| **Model** (if known) |  | | | | | | |
| **Related specified systems** |  |  |  |  |  | |  |
|  |  |  |  | | | |
| **Location** |  | | | | | | |
| **Performance standard** |  | | | | | | |
| **Inspection procedures** |  | | | | | | |
| **Inspection frequencies** | Annually | | | | | | |
| **Inspection personnel** | IQP | | | | | | |
| **Maintenance procedures** |  | | | | | | |
| **System interfacing** |  | | | | | | |
| **Reporting procedures** |  | | | | | | |
| **Signage** |  | | | | | | |
| **Comments/notes** |  | | | | | | |

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| SS 15/2 Final exits | | | | | |
| **Description (incl type)** |  | | | | |
| **Specified system photo/s** |  | | | | |
| **Make** (if known) | [*manufacturer name*] | | **Installation date** | | 2020 |
| **Models** (if known) | [*brand name*] | | | | |
| **Location** |  | | | | |
| **Performance standard** |  | | | | |
| **Inspection procedures** |  | | | | |
| **Inspection frequencies** | Daily (when in use) | Monthly | | Annually | |
| **Inspection personnel** | Owner or Agent | Owner or Agent | | IQP | |
| **Maintenance procedures** |  | | | | |
| **System interfacing** |  | | | | |
| **Reporting procedures** |  | | | | |
| **Signage** |  | | | | |
| **Comments/notes** |  | | | | |

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| SS 15/3 Fire separations | | | | | |
| **Description (incl type)** |  | | | | |
| **Specified system photo/s** |  | | | | |
| **Make** (if known) |  | | **Installation date** |  | |
| **Models** (if known) |  | | | | |
| **Location** |  | | | | |
| **Performance standard** |  | | | | |
| **Inspection procedures** |  | | | | |
| **Inspection frequencies** | Daily (when in use) | Monthly | Six Monthly | | Annually |
| **Inspection personnel** | Owner or Agent | Owner or Agent | IQP | | IQP |
| **Maintenance procedures** |  | | | | |
| **System interfacing** |  | | | | |
| **Reporting procedures** |  | | | | |
| **Signage** |  | | | | |
| **Comments/notes** |  | | | | |

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| SS 15/4 Signs for communicating information intended to facilitate evacuation | | | | |
| **Description (incl type)** |  | | | |
| **Specified system photo** |  | | | |
| **Make** (if known) | [*manufacturer name*] | | **Installation date** |  |
| **Model** (if known) |  | | | |
| **Location** |  | | | |
| **Performance standard** |  | | | |
| **Inspection procedures** |  | | | |
| **Inspection frequencies** | Monthly | Annually | | |
| **Inspection personnel** | Owner or Agent | IQP | | |
| **Maintenance procedures** |  | | | |
| **System interfacing** |  | | | |
| **Reporting procedures** |  | | | |
| **Signage** |  | | | |
| **Comments/notes** |  | | | |

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| --- | --- | --- | --- |
|  | **Signed on behalf of the Council** |  |  |
| **Name** |  |  |  |
| **Position** |  | **Date** |  |
| **Signature** |  |  |  |
| **Address** |  |  |  |

|  |  |  |
| --- | --- | --- |
| Appendices/attachments | | |
| **Appendix** | **Documents (including drawings)** | **Page number** |
| **Appendix A** |  |  |
| **Appendix B** |  |  |
| **Appendix C** |  |  |
| **Appendix D** |  |  |
| **Appendix E** |  |  |
| **Appendix F** |  |  |

**Appendix A:** Location & site plan of Bulls Community Centre

**Appendix B:** Floor plans showing locations of exit signs & manual call points

**Appendix C:** Cross-sections showing fire cells within the building

**Appendix D:** Extract from fire engineering strategy report

**Appendix E:** Producer statement

**Appendix F:** Evacuation floor maps